

HESRM Faculty Meeting Minutes
January 28, 2013
1 PM

Attending: S Owens, M Dupper, A Ford-Wade, J Garner, C Black, DE Waddell, JD Waddell, J Hallam, J Townsend, C Brewer, M Bass

1. Approval of Minutes (December 5, 2012) (Owens)

Dr. Owens asked for a motion to accept the minutes of December 5, 2012 as submitted. Mr. Waddell made the motion, it was seconded by Dr. Ford-Wade and accepted with no opposing votes.

2. Name change “Park and Recreation Management” to “Recreation Administration”. (Townsend)

After a brief discussion, Dr. Dupper made a motion to table the discussion and vote until Dr. Beason could present the issue before the faculty. Motion was seconded by Mr. Waddell and the motion carried with no descent.

3. PRM important dates:

- Saturday March 30- 5K run “The Moustache Run for Haiti”
 - Sunday April 7, Rebel Man Sprint Triathlon
 - Saturday April 27, Harvey Faust Scholarship Golf Tournament (Beason)
- In Dr. Beason’s absence, Dr. Owens called attention to the PRM dates.

4. Special Olympics Basketball, February 15, 8-noon. (Dupper)

Dr. Dupper noted the SOB date and that students Elizabeth Mumaw, Forrest Bryan, Kristen Key and Dustin Bridges would be assisting him with the event. He asked for understanding from their instructors in case they had to miss a class from 8-noon.

5. Defining roles/duties of HESRM Program Coordinators and Graduate Coordinator. (DE Waddell)

After it was determined no job description existed for the coordinator’s positions, Dr. Owens asked for volunteers to form a committee to discern, define and compile a job description for the coordinators positions. Drs. Ford-Wade, Townsend, Owens, Bass, and DE Waddell volunteered. Dr. Waddell also agreed to chair the committee.

6. Local solutions to space problems (commandeering Turner 243) (DE Waddell)

After pointing out the improbability of new housing of HESRM in the near future, Dr. Waddell suggested turning the 243 classroom into additional lab space. Dr. Owens offered to gather arguments and reasons from the faculty then initiate a proposal letter for repurposing the room. He noted he would send it through the chain of command beginning with Dean Burton.

7. Reliance on 2020 HESRM strategic plan. (Owens)

Dr. Owens stated he would use the current strategic plan as a guide to address goals and needs of the department during his term as interim Chair.

After no response to additional business, Dr. Owens ask for a motion to dismiss. The motion was made by JD Waddell, seconded by Ford-Wade and the meeting was dismissed at 1:33.

Submitted,

Dale Bramlett
February 1, 2013

HESRM Minutes
April 29, 2013
1PM

Attending: Scott Owens, Jasmine Townsend, Martha Bass, John Garner , Dwight Waddell, Christi Brewer, Christopher Black, Jeffrey Hallam, Michael Dupper, Allison Ford-Wade, Kim Beason

1. Update: Program Coordinators' Handbook (Beason)

Dr. Beason will forward his recommendations to the program coordinators and will ask for their suggestions.

2. Update: ES Instructor Search (Garner)

Dean Burton asked the search committee to delay their search in order to determine to how the assistant professor search was proceeding. The committee was given permission to continue the search as of 4/29.

3. New HESRM Faculty Senate Representative for 2013-2014 academic year (Owens)

At the request of Dr. Owens, Dr. Jasmine Townsend agreed to represent HESRM as the Faculty Senate Representative for the 2013-14 year. Dr. Owens made the motion to accept her for the position and the motion was seconded by Dr. Waddell. The motion carried by a majority vote.

4. Discussion and voting on Dr. Eric James and Dr. Yang-Chieh Fu relative to assistant professor position (Owens)

After a discussion of each candidate, Dr. Owens asked for a vote by ballot and received the following results:

Dr. James: 2 abstained votes, 9 acceptable votes with 6 of those votes ranking him #1

Dr. Yang-Chieh Fu: 1 abstained vote, 10 acceptable votes with 2 of those votes ranking him #1

4. Merit Pay (see attachment) (Owens)

After a brief reading and discussion of the attached peer evaluation method, Dr. Dwight Waddell made the motion: *Scott Owens, as Interim Chair, would use the faculty activity report to determine the (2013-2014) merit raise but in subsequent years, a plan of action should be devised, within the next 3 months, to more accurately determine raises based on teaching, research, scholarship, and service.* Dr. Mike Dupper suggested a more feasible date of Jan 1st for the new plan of action. The motion was amended, seconded by Dr. Beason and the motion carried

by a majority vote. During the discussion phase it was noted that the number of abstracts (regional, national and inter-national) and patents should be a consideration. Dr. Hallam also announced he would be leaving UM to take a position with Kent State University in the fall. At this time, it is undetermined if his salary would or would not be considered a factor in the 2013-14 merit pay process.

The meeting was dismissed at 2:15.

Submitted:
Dale Bramlett
May 2, 2013

HESRM Department Faculty Meeting Agenda Wednesday, September 25, 2013

Faculty Attending: J Garner, A Ford-Wade, M Dupper, K Beason, M Bass, D Waddell, J Townsend, S Owens, Y Fu

1. Question and Answer Period (1:30-2:00)

a. Dean Burton and Associate Dean Loftin

Drs. Burton and Loftin met with faculty to keep the department informed of SAS future plans and to keep the Dean's office accessible to faculty.

Topics discussed included:

Reminder to report outside employment to Jan Bounds, SAS Asst. Dean

Diversity training (HESRM date undetermined at this time) is mandatory

Kelly Jenkins, former Asst Registrar, would be filling the vacancy created by

Terry Blackmarr effective October 3rd

Because there appeared to be 3 different versions of the Tenure and Promotion Policy, a new policy would be released for 2014. The new policy will be the compilation and revision of the 3 versions currently circulating in the School and will be consistent with UM policy.

2 faculty searches will be implemented to fill the vacancies of Dr. Jeffrey Hallam and Dr. Dwight Waddell.

2. Approval of minutes from previous faculty meeting

David Waddell made a motion to accept minutes of April 29, 2013, as submitted. The motion was seconded by Dr. Ford-Wade and carried unanimously.

3. Discussion/vote on C&P changes to ES Degree Programs (Owens - attached)

Dr. Owens offered the suggested changes to the Exercise Science undergraduate and graduate requirement. After a brief discussion Dr. Bass made a motion to accept the revisions made to the masters program as submitted. The motion was seconded by Dr. Beason and passed unanimously. A motion was made by Dr. Beason to accept revisions to the bachelor's program as submitted. Dr. Bass seconded the motion and passed unanimously

4. Faculty Searches during AY 2013-14

Dr. Garner confirmed the plan to begin searches to fill the Dr. Hallam and Waddell vacancies this year. Both searches would be faculty, tenure track positions. Dr. Garner will chair the biostatistics (with background in health) position and Dr. Owens will chair the exercise physiology position search beginning later in the 2013 year.

5. Cycle B Assessment Reporting

Dr. Garner reminded the faculty the reporting is due October 15th. The reporting was divided by programs: Dr. Owens/BSES, Dr. Ford-Wade/HP, and Dr. Beason/PRM. The graduate programs were divided by Dr. Garner/MSES and Dr. Bass/PhD.

6. Outside Employment

Dr. Garner suggested calling Assistant Dean Jan Bounds if there were any questions about the UM outside employment policy.

Due to lack of time the following agenda items will be addressed at the faculty meeting, October 2, 2013, 2 PM.

7. HESRM Website (Townsend)
8. Graduate Program Council Three Minute Thesis (Bass)
9. GA Selection Process (Beason)
10. Coordinator Position Descriptions (Beason)
11. Kevser Ermin Professional Development Grant Guidelines (Beason)
12. Announcements
 - a. Dupper:
 - i. Nov 1 Special Olympics Roller Skating
 1. Sardis, MS 9:00-1:00 (Haley Wommack)
 - ii. Advising reminder
 1. 10/21-10/31
 - a. Advising begins 10/18
13. Other

Meeting was adjourned at 2:55 PM.

Respectfully submitted:

Dale Bramlett
Senior Secretary, HESRM

2013 Undergraduate Catalog

B.S.E.S. in Exercise Science

- [Overview](#)
- [Degree Requirements](#)

Description

The B.S.E.S. [degree program](#) is designed for students entering allied health and fitness professions. With the degree, careers as health and fitness directors within private, municipal, corporate, and hospital- based fitness and health promotion centers are available. Students completing the B.S. degree often continue their education in exercise science, physical therapy, cardiac rehabilitation, and other health- related [graduate programs](#).

Minimum Total Credit Hours: 124

General Education Requirements

See the General Education Core Curriculum for the School of Applied Sciences. Students in this major must take either Math 121 and Math 123 (6 hours) or Math 125 (3 hours) or Math 261 (3 hours) to fulfill the core curriculum requirement of "Math 121: College Algebra or more advanced." Students in this major may use ES 351 to satisfy the core curriculum requirement of a statistics course. ES majors must take BISC 206 and [BISC 207](#) ~~Chem 101 or Chem 103/115 or Chem 105/115~~ to satisfy the core curriculum science requirement.

The BSES degree requires an additional 16-17 hours in the following related subjects: history (6 hours); ~~BISC 207~~; PHYS 211/221 or 213/223; and SPCH 102 or 105; Chem 101 or Chem 103 or Chem 105.

Course Requirements

The B.S.E.S. degree requires 43 semester hours of professional [courses](#):

34-hour ES core: HP 191 and 203, ES 100, 338, 346, 348, 349, 391, 440, 446, 447, 456, 457, 473 or 493.

9 hours of professional electives: Selected from ES 402, ES 394, NHM 311, HP 303, ES 490, ES 471/Mgmt 371/PRM 471, ES 344, ES 396 or HP 312.

All 300-400 level exercise science courses are limited to exercise science majors or approval of instructor.

Other Academic Requirements

Majors must achieve a 2.5 GPA in the 34-hour ES core.

The policies and regulations contained in this online University of Mississippi Catalog are in effect for the current or selected semester. The catalog is not a contract, but rather a guide for the convenience of students. The University of Mississippi reserves the right to 1) change or withdraw courses; 2) change the fees, rules, and schedules for admission, registration, instruction, and graduation; and 3) change other regulations affecting the student body at any time. Implicit in each student's enrollment with the university is an agreement to comply with university rules and regulations, which the university may modify to exercise properly its educational responsibility.



HESRM Faculty Meeting Minutes Wednesday, October 2, 2013

Attending: J Garner, M Bass, A Ford-Wade, M Dupper, S Owens, YC Fu, K Beason, J Townsend, JD Waddell,

14. **Approval of minutes of September 25, 2013 faculty meeting**

Mr. Waddell made a motion to accept the minutes of the last meeting as submitted. A second was made by Dr. Bass and the motion carried unanimously.

15. **HESRM Website (Townsend)**

Dr. Garner announced Dr. Townsend would be the departmental liaison, regarding the HESRM website, to Walter Flashka. To request website changes, Mr. Flashka asks for a screen print of the website page, corrections made on the hard copy then submitted to him via Dr. Townsend.

16. **Graduate Program Council Three Minute Thesis (Bass)**

Dr. Bass offered a brief summary of the graduate contest. The three (3) minute challenge, sponsored by the Graduate School, is designed to develop the graduate student's communication skills by presenting their thesis in a brief, concise way.

17. **GA Selection Process (Beason)**

Dr. Beason expressed his concerns about an evaluation system for the graduate assistant selection "to put each applicant on a fair and equal footing" rather than an ambiguous process possibly biased on student/faculty association. Dr. Garner asked Dr. Bass, Graduate Student Coordinator, along with the help of program coordinators, to chair a graduate selection committee. After a lengthy discussion, Mr. Waddell made a motion to accept Dr. Garner's idea of a committee to examine and create a more definitive process for selecting graduate assistants. The motion received a second by Dr. Beason and the motion carried unanimously. During the discussion, Dr. Garner suggested the 'graduate student performance evaluations' topic be added to the November faculty meeting agenda.

18. Coordinator Position Descriptions (Beason) attachment

Dr. Beason submitted a job description outlining the PRM program coordinator responsibilities for the still-in-progress composition of the Program Coordinators Handbook. He asked other coordinators to submit their rough draft descriptions to him before the November faculty meeting.

19. Kevser Ermin Professional Development Grant Guidelines (Beason)

Dr. Beason reminded advisors they should sign the grant submission form for their advisees before the form can be submitted then approved by him. Grant forms can be found on the literature display rack in the front office. Nicole Dudley will be in charge of the 2014 Rebelman Sprint Triathlon which funds the grant for students who work the race.

20. Announcements

a. Dupper:

- i. Nov 1 Special Olympics Roller Skating
 1. Sardis, MS 9:00-1:00 (Haley Wommack)
- ii. Advising reminder
 1. 10/21-10/31
 - a. Advising begins 10/18

Dr. Dupper communicated the above and asked faculty to announce the Special Olympics event to their classes requesting volunteers to report to Haley Wommack.

21. Other

Drs. Beason and Garner addressed the possible formation of a bachelors program in sports management. The process and research would begin soon and the faculty would be advised of the progress.

Dr. Bass announced the Major's Fair Tuesday, October 8.

Dr. Garner reminded the faculty of the diversity training, tentatively set for 1:30 on November 1.

Respectfully submitted:

Dale Bramlett
10/3/2013

Recreation Administration Program Coordinator

Position Description: Provide leadership for the recreation administration (RA) degree programs. Work with the HESRM Department Chair to assure the recreation degree program achieves departmental goals and objectives based on the mission and vision of the program, department and University of Mississippi. Responsible for leading COAPRT re-accreditation efforts. Responsible for coordinating with other department coordinators. Specific Duties include:

- Leads reaccreditation efforts; writes self-study, yearly reports, attends accreditation-related meetings, workshops and conferences, assures outcome-based program revisions are implemented, and coordinates with RA faculty development of compliant curriculum and student assessments and records results of assessments and evaluations.
- Works with and leads RA faculty development of program goals and objectives, courses, program of study, and related academic changes related to RA .
- Schedules yearly RA program curriculum offerings.
- Oversees yearly program reports related to COAPRT accreditation and Cycle-B assessments.
- Monitors and approves RA program expenditures ensuring that budget allocations are not overspent.
- Prepares or assists in preparation of efforts to award RA scholarships and awards.
- Confers with and advises staff, students and other faculty to provide technical advice, problem solving assistance, answers to questions and program goals and policy interpretation; refers to appropriate HESRM or SAS person when unable to respond.
- Coordinates activities of RA program with inter-related activities of ES, HP, and other programs, departments or staff to ensure optimum efficiency and compliance with appropriate policies, procedures and specifications.
- Prepares periodic reports, financial statements and records on RA program activities, progress, status or other special reports for internal, Advisory Board and COAPRT accreditation.
- Evaluates program effectiveness to develop improved methods; devises evaluation methodology and implements; analyzes results and recommends and/or takes appropriate action in increase the quality of the RA program
- Reviews applications or other program documents independently or in conjunction with the HESRM Chair to determine acceptance or make decisions pertaining to the RA program.

- Leads recruitment of RA faculty utilizing most appropriate promotional or marketing methods such as advertisements, individual letters, and/or presentations at appropriate professional conferences and meetings.
- Develops, compiles and writes communications and promotional literature for distribution such as the RA website, newsletters, brochures or flyers; coordinates process from development through printing and distribution or posting.
- Develops agendas and facilitates advisory Board meetings; coordinates logistics, scheduling and participant communications.
- Interacts and maintains liaison with students, faculty, staff and outside/community agencies in facilitating RA program objectives.



HESRM Faculty Meeting Minutes Wednesday, November 13, 2013

Attending: J Garner, K Beason, D Waddell, M Bass, Y Fu, S Owens, A Ford-Wade, M Dupper

1. Teacher-Scholar Model - Dr. Carithers (1:30-2:30)
Dr. Carithers addressed the faculty regarding the Teacher-Scholar Model.
2. Minutes from previous meeting.
A motion to accept the minutes of October 2 was made by Mr. Waddell and seconded by Dr. Kim Beason. The motion passed carried unanimously.
3. PRM/Outreach Instructor Position Discussion – Garner/Beason
 - a. Proposal Attached
After a lengthy discussion, the faculty decided to take another week to study the proposal. At the 11/20 faculty meeting, there would be a brief 15 minute discussion then a silent ballot would be taken.
4. Furniture Purchases
Dr. Garner announced an 11/26 deadline for selecting a piece of office furniture from Pitner Office supply paid for by SAS.
5. Announcements
Dr. Garner made the following announcements:
 - a. Sheryl Chatfield (Dissertation Fellowship)

Sheryl has been awarded the Graduate School's Dissertation Fellowship Award for Spring 2014.

b. 3 Minute Thesis

Harish Chander, Sheryl Chatfield and Cody Morris will represent HESRM at the presentation.

c. Harish Chander (SAS Student of the Month)

Harish is the winner of the November SAS Student of the Month award.

Due to a lack of time the unaddressed agenda items will be discussed at the November 20th faculty meeting.

Meeting adjourned 3 PM.

Respectfully submitted:

Dale Bramlett

Senior Secretary

November 19, 2013